



4.1.14P

Volume 4, Academic Affairs
Chapter 1, Academic Practices
Section 14, Final Examinations
Approval Authority: Board of Regents
Responsible Executive: Provost/Vice President for Academic Affairs
Responsible Office(s): Office of Academic Affairs, Colleges,
Departments, Office of the Registrar
Effective: March 23, 1973 Issued: November 29, 1921
Last Revised: Next Review Date:

Final Examinations

Policy Statement

Final examination schedules are prepared in the Office of the Registrar. Faculty members are expected to adhere to the examination schedule. Any deviation from the printed examination schedule must have the approval of the Provost and Vice President for Academic Affairs.

Students will have two hours to complete the final exam unless otherwise specified in the course syllabus.

Rescheduling of a Final Examination

If a student is scheduled for more than three final examinations on the same day, the student may request through the college dean that the examinations in excess of three be rescheduled.

Entities Affected by the Policy

- Colleges
- Departments
- Faculty
- Office of the Registrar

Interpreting Authority

Provost and Vice President of Academic Affairs

Policy Adoption Review and Approval

Policy Revisions

<u>Date</u>	<u>Entity</u>	<u>Action</u>
March 5, 1973	Faculty Senate	Recommended Support
March 21, 1973	Board of Regents	Adopted
July 11, 1932	Faculty Senate	Adopted
March 21, 1922	Faculty Senate	Adopted

Policy Issued

<u>Date</u>	<u>Entity</u>	<u>Action</u>
November 29, 1921	Faculty Senate	Adopted