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Faculty Absences

Regulation Statement

Since the bringing together of students and instructors is the primary function of the University, the general policy at Eastern Kentucky University is that all classes meet as scheduled. In case of an anticipated absence, the instructor must propose a plan for covering classes to be approved by the department chair.

The proper forms to be submitted in the event of a faculty absence are available in the department offices. In case of an unanticipated absence, the department chair should be notified so that proper arrangements can be made for classes. The sick leave policy appears in this section of the Handbook.

In the event of absence because of temporary, short-term health disabilities not covered by accumulated sick leave credit, a faculty member may be granted a temporary leave of absence without pay upon the recommendation of his or her supervisor, Vice President, and the President, and approval by the Board of Regents. Short-term leaves without pay for other purposes may be requested in the same manner.

Any temporary leave of absence shall be for a specific period of time. Any faculty who has an approved temporary leave without pay must arrange with Human Resources continuation of benefits.

Entities Affected by the Regulation

- Colleges
- Departments
- Faculty

Interpreting Authority

Provost and Vice President of Academic Affairs

Regulation Adoption Review and Approval

Regulation Issued

Date

Entity

Action